



2014 OFHA Spring Board Meeting Minutes

Date: Friday, March 14, 2014

Location: Home of Jean Baecher Brown
7068 SW Windemere Loop
Portland, OR 97225

Call to Order: 6:40 PM

Present: Donna McNeil, Scott Letourneau, Barbara Brazelton, Jim Chapman, Jean Baecher Brown

Absent: Todd Merriman, Caren Raisin, Bill Kennedy, Cliff Conner-Coash, David Hopkins

1. Review/Amend/Approve Minutes from last Meeting

Barb moved to accept fall Board meeting minutes. The minutes were passed.

2. Treasurer's Report/Report on the Membership

We are on budget except for printing, postage and web site services by Smith Bates. We are reaching more people and this may be why the expenses have increased. Newsletters exceed the number of cabins and that is because of dual ownerships, etc.

Also, the newsletter has increased in size and costs more. Do we want to keep doing this? There is a large increase in revenues from membership probably because of the Cabin Fee Act activity. Dues revenue has increased from \$3600 (2012) to \$4900 (2013). Our outreach efforts have worked. We are sending out more newsletters with dues envelopes. Because of the front burner issues, we are getting an increase in membership. This last news letter the

membership renewal envelope was accidentally left out. We are going out with a second mailing which will be an additional \$600 in cost that was not anticipated.

Budget: The only thing that we may want to adjust is the postage to reflect the current costs. Barb increased the budget to \$8000 (up \$500 due to postage increases).

Jim moved to accept the 2014 budget as amended. Proposed budget passed.

3. Old Business

- Bylaws Review

- Other Old Business

Jim and Barb met regarding needs for changes in the Bylaws. They got some advice from Judy Irvine who is knowledgeable in the area of the Articles of Incorporation.

Our Articles of Incorporation are not current. Our registered agent name listed needs to be updated. The last one listed is from 2010 and shows Bill Kennedy as the agent. Right now the Bylaws indicate that the President should be the agent. We could change who is the agent of the organization to someone who is on the Board and would not be constantly changing due to office turnover. It costs \$50 to update the Articles of Incorporation and either we do it or have an attorney do it.

There is quite a difference between the Bylaws and the Articles in terms of what they say and they might be in conflict? Scott suggested that the Board look over Jim and Barb's assessment. The issues are actually in the Articles of Incorporation rather than the Bylaws.

Scott is concerned about some of the By-Laws and what to do when there are vacancies, nominations, election processes, etc. He thinks there are concerns over the processes as listed in the By Laws.

Barb and Scott, suggested we look just at the Bylaws. They did suggest we find an attorney cabin owner who is willing to help with updating the Bylaws. It

might be good to request an attorney volunteer in the membership dues letter that is going out next week. The item of locating an attorney to look over the Bylaws was motioned and approved by the Board.

4. New Business

The agenda for the General Membership Meeting was reviewed by the Board.

Other New Business

5. Adjourn – 8PM